

**HOOKSETT SEWER COMMISSION  
DECEMBER 3, 2024  
MEETING MINUTES**

The meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Ken Conaty and Assistant Superintendent John Clark. Commissioner Duhaime was absent.

**Pledge of Allegiance.**

Manifests were approved and signed.

**Approve Meeting Minutes:** Commissioner Bairam made a motion to approve and sign the workshop and regular meeting minutes of November 19, 2024 as read. Seconded by Commissioner Baines. Motion Carried.

**Financial Report:** G. Beloin reported on the cash and invested funds. These transfers are above the budget and need to be reimbursed, by the trust, since the original expenditures came out of the budget.

- Commissioner Bairam made a motion to transfer \$98,000 from the Hooksett Sewer Commission Trust – Plant and Composting account to the Hooksett Sewer Commission checking account for Golden Gate Drive pump station project expenditure. Seconded by Commissioner Baines. Motion Carried.
- Commissioner Bairam made a motion to transfer \$41,304.67 from the Hooksett Sewer Commission Trust – Plant and Composting account to the Hooksett Sewer Commission checking account for Martins Ferry Force Main project expenditure. Seconded by Commissioner Baines. Motion Carried.
- Commissioner Bairam made a motion to transfer \$70,940.97 from the Hooksett Sewer Commission Trust – Plant & Composting account to the Hooksett Sewer Commission checking account for the Tri Town pump station project expenditure. Seconded by Commissioner Baines. Motion Carried.

**Scheduled Appointments:** NONE

**Assistant John Clark reported on the following:**

**PLANT NUMBERS FOR NOVEMBER**

- TSS 13.3 mg/l 95% removal
- BOD 8.9 mg/l 96% removal

- Plant is running good. Effluent looks great. No violations to report.
- pH average is 7.13
  - average low is 6.99
  - lowest point is 6.56
- Permit
  - Permit is open for public comments. They are due on 1/13/25. A letter was sent to EPA requesting a 60 day extension for comments. Waiting to hear back from EPA.
  - Rick Cantu tests completed. Test results coming soon.
  - Last Tuesday, Supt. Conaty and Asst. Supt. Clark, and permit team, met with the attorney about the permit.

#### **SOLAR:**

- Production looks on par. (see attached)

#### **Superintendent Conaty Reported on the Following:**

#### **FORCE MAIN REPLACEMENT/MARTINS FERRY PS UPGRADE**

- Six easements granted – waiting on one from McClellan.
  - Eversource (1) – Signed in hand - recorded
  - Town ones (2) – Signed in hand - recorded
    - SNHU (2) – signed in hand - recorded
    - Old Castle (1) – Signed in hand - recorded
    - McClellan (1) – Working on final.
- SRF funding list
  - Underwood Engineers doing the application.
  - There was 142 applications for SRF funds this year. It's getting more competitive.

#### **DEWATERING PROJECT:**

- Screw Presses to be delivered by the end of February.
- Conveyors will be here by the 2<sup>nd</sup> week of January 2025.
- Supt. Conaty and Asst. Supt John Clark will be going to NY in February to check on the progress of the screw presses.

#### **ASSET MANAGEMENT:**

- Entering new equipment – creating new database

#### **TIF PROJECT**

- Tri Town pump station completely functional
- Electrician waiting on small items.
- Working on punch list

- Several inquiries from residents. There are letters going out this week, to the residents, letting them know that sewer is available to them.

**OTHER:**

- 7 Martins Ferry Rd. – Lamontagne project – Supt. Conaty just has to do the finals for the backflow preventers. Base pavement is done for the winter.
- Park Place Commercial – under construction – foundation is complete. There're just waiting for the steel to show up.
- Golden Gate in progress. Should be up and running, on the new pumps, by end of next week or beginning of the following week.
- NH DES cyber security evaluation is done. They did find a few vulnerabilities. This is grant funded.
- NH DES / Eversource funding request coming. Eversource will be able to give us \$1,875 as a project incentive for two heat pumps. It comes up to \$937.50 per pump which is a pretty good price. Eversource is going to contribute \$2,000 towards a new boiler at the plant. If the boiler is replaced it's a 11.4 year payback. It's grant money and doesn't have to be paid back.

**NEW BUSINESS: NONE**

**OLD BUSINESS: NONE**

**NON-PUBLIC SESSION: NONE**

**PUBLIC INPUT: NONE**

**ADJOURNMENT:**

Commissioner Bairam made a motion to adjourn at 12:20pm. Seconded by Commissioner Baines. Motion Carried.

Respectfully

Linda O'Keefe  
Office Manager

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Richard Bairam, Clerk